



Call for Nominations 2010 OEF Special Recognition Award

Purpose

The purpose of the Okemos Education Foundation's Awards Program is to recognize exceptional and notable service within the Okemos Public Schools. The Special Recognition Award honors support staff employed by the district who embody a commitment to excellence and have a significant positive impact on students, staff and/or the school community. Staff who are not eligible for the Commitment to Excellence Award may be nominated.

Nature of Award

Nominees and award recipients will be honored at the OEF Awards Banquet on **November 17, 2010** at the **Lansing Country Club**. Following the dinner, the recipients of all OEF awards will be honored and will have an opportunity to respond to the award.

Nominations:

Any Okemos resident, parent, or school employee may nominate an individual employed by the Okemos Public Schools in the current academic year by following these steps:

1. Complete the nomination form (incomplete forms will be returned to the nominator);
2. Attach your statement of rationale describing why you feel the person you have nominated deserves to receive the OEF Special Recognition Award; and
3. Include at least 2, and no more than 5, letters of support from other individuals.

Submissions:

Submit the nomination to the OEF by **4:00 p.m. Friday, June 18, 2010** to the attention of:

Kim Burzych
Okemos Education Foundation
4406 N. Okemos Rd.
Okemos, MI 48864

Questions: Please contact Kim Burzych at 347-8961 or kburzych@sbcglobal.net

OEF Special Recognition Award Nomination Form 2010

Nominator, please complete the information below. Self-nominations are not accepted and previous award recipients are not eligible. Incomplete nomination forms will be returned.

PERSON NOMINATED _____

Position _____ School _____

Home Address _____

Email Address _____ Home Phone _____

NOMINATOR _____ Date _____

Nominator's Address _____

Email Address _____ Phone _____

LETTERS SUPPORTING NOMINATOR'S STATEMENT

(A minimum of 2 are required, no more than 5 are allowed)

Written By:

1. _____ 4. _____

2. _____ 5. _____

3. _____

APPLICATION CHECKLIST:

1. Completed nomination form with statement attached as to the rationale for your nomination.
2. Include at least 2, and no more than 5, letters of support from other individuals.

SUBMISSIONS:

Submit the nomination form, your rationale statement, and the letters of support **in a packet to the OEF** by **4:00 p.m., Friday, June 18, 2010** to the attention of:

Kim Burzych
Okemos Education Foundation
4406 N. Okemos Rd.
Okemos, MI 48864

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DEADLINE: 4:00 p.m., Friday, June 18, 2010